

**BACK-UP MATERIALS INCLUDED WITH
AGENDA REQUEST FOR
PROPOSED RESOLUTION 26R-3365**

1. Proposed Resolution to amend the fiscal year 2025-26 budget (page 2-3)
2. Exhibit “A”, Which list the general ledger account numbers and the applicable appropriated expenses, revenue, and/or use of fund balance to amend the budget (page 4)
3. Department memo requesting the budget amendment (page 6)
4. Back up documents (page 8-15)

RESOLUTION NO. 26R-3365

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SARASOTA, FLORIDA AMENDING THE BUDGETS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2025 BY APPROPRIATING FUNDS FOR THE APPROPRIATION OR RE-APPROPRIATION OF EXPENDITURES THAT WERE BUDGETED OR AVAILABLE TO BE BUDGETED IN THE PREVIOUS FISCAL YEAR IN THE AMOUNTS IDENTIFIED IN EXHIBIT A; PROVIDING FOR SEVERABILITY IF ANY OF THE PARTS HEREOF ARE DECLARED INVALID; PROVIDING FOR READING BY TITLE ONLY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, pursuant to Resolutions No. 25R-3340, 25R-3342, and 25R-3344 the City has adopted budgets for the fiscal year beginning on October 1, 2025 and ending on September 30, 2026; and

WHEREAS, the City needs to amend said budgets by appropriating funds to provide for the appropriation or re-appropriation of funding for expenditures that were budgeted or available to be budgeted in the previous fiscal year in the amounts identified in Exhibit A; and

WHEREAS, Section 166.241 (4) (c) Florida Statutes (2011) requires such a budget amendment be adopted in the same manner as the original budget.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF SARASOTA, FLORIDA:

Section 1. The respective budget for the fiscal year commencing October 1, 2025 is hereby amended by appropriating funds in the amounts identified in Exhibit A, a copy of which is attached hereto and incorporated by reference herein, to provide for the appropriation or re-appropriation of funding for expenditures that were budgeted or available to be budgeted in the previous fiscal year.

Section 2. Should any section, sentence, clause, part or provision of this Resolution be declared invalid or unenforceable, by a court of competent jurisdiction, the same shall not affect the validity of this Resolution as a whole, or any part hereof other than the part declared to be invalid. Said provision declared to be invalid shall be deemed severed from the remaining provisions of this Resolution.

Section 3. Resolutions or parts of Resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Section 4. This Resolution shall take effect immediately upon adoption.

ADOPTED by the City Commission of the City of Sarasota, upon reading by title only, after posting on the bulletin board at City Hall for at least three (3) days prior to adoption, as provided by Article IV, Section 2 of the Charter of the City of Sarasota, this 17th day of November 2025.

Liz Alpert, Mayor

ATTEST:

Shayla Griggs, City Auditor and Clerk

____ Mayor Alpert
____ Vice Mayor Trice
____ Commissioner Ahearn-Koch
____ Commissioner Battie
____ Commissioner Ohlrich

EXHIBIT ACity of Sarasota
Budget Re-appropriations for
2025-26

Fund	Program	Cost Center	Spend Category	Proj	Description	Expense	Fund Sub-totals
<u>General Fund</u>							
General Fund	Police Specific Donations	Patrol Division	General Supplies		Police Specific Donations	\$ 62,544	
General Fund	Police Specific Donations	Office of the Chief of Police	General Supplies		Police Specific Donations	\$ 5,839	
General Fund	Police Specific Donations	Professional Standards Division	General Supplies		Police Specific Donations	\$ 950	
General Fund	Police Specific Donations	Support Services	General Supplies		Police Specific Donations	\$ 10,653	
General Fund	Building Inspections	Redevelopment Planning and	Special Services		Building Inspections - Leases	\$ 21,269	
General Fund	Planning	Redevelopment	Other Grants		Neighborhood Grant	\$ 2,500	
General Fund	Governmental Affairs	Governmental Affairs	Capital - Various		Procurement Software	\$ 32,708	
General Fund	Governmental Affairs	Governmental Affairs	Equipment <\$k		Office Equipment	\$ 12,250	
General Fund	Unclassified Admin	Unclassified Admin	Contingency		Contingency	\$ 95,000	
							\$ 243,713
<u>Mandatory Local Law Enforcement Fund</u>							
Mandatory Local Law Enforcemnt Fund	Training	Professional Standards Division	Conferences - Training		Mandatory Local Law Enforcement/ 2nd Dollar Funds	\$ 72,033	
							\$ 72,033
<u>Opioid Settlement Fund</u>							
Opioid Settlement Fund	Unclassified Police	Unclassified Police	Capital - Motor Vehicle		Opioid Funds	160,090	
							\$ 160,090
<u>Penny Sales Tax 3</u>							
Penny 3	Unclassified Police	Unclassified Police	Capital - Motor Vehicle		Penny Sales Tax	2,292	
Penny 3	Unclassified Police	SPD Capital Improvements			Penny Sales Tax	1,183	
							\$ 3,475
<u>Penny Sales Tax 4</u>							
Penny 4	Unclassified Police	Unclassified Police	Capital - Motor Vehicle		Penny Sales Tax	34,171	
							\$ 34,171
<u>Economic Development Fund</u>							
Economic Development	Gateway Public Art	Planning and Redevelopment	Capital - Various		Public Art Installation	\$ 300,000	
							\$ 300,000
<u>Public Art Fund</u>							
Public Art	Public Art	tainable Housing Public /	Special Services		Amaryllis Park Place II Mural (split)	\$ 15,000	
Public Art	Public Art	Public Art Maintenance	Public Art Maintenance		Major Complexus Repairs due to Hurricane Milton/ fallen	\$ 40,000	
Public Art	Public Art	Community Art	Special Services		Amaryllis Park Place II Mural (split)	\$ 15,000	
Public Art	Public Art	Community Art	Special Services		Arlington Park Lifeguard Headquarters Mural	\$ 2,600	
Public Art	Public Art	Community Art	Special Services		North Water Tower Park Mural	\$ 750	
Public Art	Public Art	Community Art	Special Services		10th and Osprey Townhomes Mural	\$ 55,000	
Public Art	Public Art	Community Art	Special Services		Ringling College Projection Mapping Event Expenses	\$ 5,000	
Public Art	Public Art	Community Art	Special Services		Dr. Eugenie Clark Statue – Shipping and Installation	\$ 20,000	
Public Art	Public Art	Community Art	Special Services		Installation and lighting for prospective Payne Park MUR1	\$ 7,500	
Public Art	Public Art	Community Art	Special Services		Art in Public Places Program	\$ 60,000	
Public Art	Public Art	Community Art	Capital - Art Work		Payne Park Tennis Center Sculpture	\$ 30,000	
Public Art	Public Art	Community Art	Promotional Activities		Camera	\$ 1,000	
							\$ 251,850
<u>Sewer Revenue Fund</u>							
Sewer Revenue Fund	Wastewater Utilities	astewater Treatment Facil	Capital - Motor Vehicles		Crane Truck	\$ 454,311	
							\$ 454,311
Total							\$ 1,519,643

DEPARTMENT MEMO



Interoffice Memorandum

To: City Commission
From: Kelly Strickland
Subject: Re-appropriation of unspent funds from FY24-25 to FY25-26
Date: October 31, 2025


Each year, the City reviews and reauthorizes certain unspent funds from the previous fiscal year to carry them into the new fiscal year. This process ensures that important program and operational needs continue without interruption.

On September 15, 2025, the City Commission adopted Budget Resolutions 25R-3340, 25R-3342, and 25R-3344 for the City, the Golden Gate Point Streetscape District, and the Downtown Improvement District. These resolutions allow unspent funds as of September 30, 2025, to be reappropriated into the FY 2025-26 budget. The Finance Director is authorized to reappropriate unspent funds related to grants and capital projects, but other unspent funds needed for expenses or capital to maintain operations must be approved by the City Commission through a formal resolution. These requests are presented in Exhibit A.

All reappropriated funds will be recorded as assigned fund balance and added to the new fiscal year's budget.

Proposed Resolution 26R-3365, including Exhibit A, outlines the specific budgets and funding sources being requested for reappropriation. The total amount requested is \$1,519,643.

BACK UP DOCUMENTS

**Interoffice Memorandum****Date:** October 16, 2025**To:** City Commission**Thru:** David Bullock, Interim City Manager**From:** Rex Troche,  Chief of Police**Subject:** Request for Re-Appropriation from FY-2025 to FY-2026

The Sarasota Police Department requests the re-appropriation of \$349,754 from the Penny Sales Tax, Mandatory Local Law Enforcement 2nd Dollar fund, Opioid Settlement Funds, and Police Specific Donations. Below are the accounts that require reappropriation.

Account Description	Fund	Cost Center	Program	Budget Amount
Penny Sales Tax	Penny Sales Tax 2010-2024 Fund	Unclassified Police	Unclassified Police	\$ 2,292
Penny Sales Tax	Penny Sales Tax 2010-2024 Fund	Unclassified Police	SPD Capital Improvements	\$ 1,183.00
Penny Sales Tax	Penny Sales Tax 2025-2039 Fund	Unclassified Police	Unclassified Police	\$ 34,170.78
Mandatory Local Law Enforcement/2nd Dollar Funds	Mandatory Local Law Enforcement Fund	Professional Standards Division	Training	\$ 72,033.00
Opioid Funds	Opioid Settlement Fund	Unclassified Police	Unclassified Police	\$ 160,090
Police Specific Donations	General Fund	All Cost Centers	Police Specific Donations	\$ 79,985.61

Recommend Approval

RT/bb

FY 2026 Early Re-appropriation Form

10/16/25

Date

From the Director of Planning to the Director of Financial Administration

Account where the amount is located:

Fund	F.1000 General Fund	Spend Category	Special Services
Cost Center	Economic Development	Project	
Program	Building Inspections	Amount to move from FY2025 to FY2026	\$ 21,268.98

Account where the amount is located:

Fund	F.1000 General Fund	Spend Category	Special Services
Cost Center	Economic Development	Project	
Program	Building Inspections	Amount to move from FY2025 to FY2026	

Total Re-appropriation Request: \$ 21,268.98

This early re-appropriation is being requested because

- ☐ An approved construction project needs to commence before November re-appropriations are available
- ☐ Ongoing grant funding is required before November re-appropriations are available
- ☐ An on-going construction project requires continuous funding without payment interruption
- ☒ Other

Additional detailed description of re-appropriation request is required for all above choices:

Department is in the middle of completing inspections on all leased property, but not all buildings have been completed.

Ledger 510000 does not have enough funds -
combining with ledger 540000

PLEASE SUBMIT THIS FORM BY SAVING IT TO YOUR COMPUTER ('SAVE AS') AND THEN ATTACHING IT TO AN EMAIL (email to: Tyler.Harris@SarasotaFL.Gov)

Please email your completed form to the Finance Department via the Budget Manager who will review it for appropriateness, and will then transmit it to the Director of Finance. You will be contacted directly when a decision has been made regarding eligibility for early re-appropriation of funds.

For questions about the early re-appropriations process, or about submitting this form, please contact Budget Manager Tyler Harris at Tyler.Harris@SarasotaFL.Gov.



Interoffice Memorandum

To: City Commission

Thru: David Bullock, Interim City Manager

From: Steven Cover, Planning Director

Date: October 17, 2025

Subject: Request for Re-Appropriation from FY-2025 to FY-2026

The Planning Department requests the re-appropriation of \$2,500.00 for Neighborhood grant use.

Account Description	Fund	Cost Center	Spend	Program	Budget Amount
Neighborhood Grant	F.1000 General Fund	Planning & Redev	Other Grants	Planning	\$2,500.00



Interoffice Memorandum

Date: 6/17/2025

To: Kelly Strickland

From: Jennifer Jorgensen

Subject: Re-Appropriation of non-capital project or grants

Kelly,

Please re-appropriate the following funds from the FY24-25 Governmental Affairs budget for the following purpose:

- Governmental Affairs, 6000000: Capital Outlay; re-appropriate; \$32,708
 - Reason for request: This capital expense was to purchase new procurement software. The software license for 2 months and all implementation charges totaling \$42,292 were invoices and paid in FY24-25. The remaining license fee for FY25-26 was held until FY25-26. I am requesting the remaining funds of \$32,708 be transferred to FY25-26 to pay for the remaining license fee for FY25-26.
- Governmental Affairs, 540000: Other Suppliers and Expense; Conferences- Training; re-appropriate \$7,900
 - Reason for request: Governmental Affairs and Procurement budgeted funds for conference and travel for the Grants Manager and GM for procurement. Due to the hurricanes, the workload for the Grants Manager was so high due to FEMA requests, the Grants Manager was unable to attend the anticipated conferences. The procurement team was without a GM for 6 months of the FY24-25 year and therefore, the team was unable to attend conferences as they typically would. Additionally, for the FY25-26 budget, the Governmental Affairs department lowered their total conference budget to accommodate lowering the overall FY25-26 budget. To allow staff that were unable to attend conferences in FY24-25 to attend in FY25-26, I am requesting re-appropriating \$7,900 of the FY24-25 budget we did not use.
- Governmental Affairs, 540000: Other Suppliers and Expense; Conferences- Equipment (other) <\$5K; re-appropriate \$12,250
 - Reason for request: GA had budgeted for a new admin assistant that didn't get posted in FY25, therefore we will need this budget in FY26 for office equipment, computers, phone, etc. for the new position.

FY 2026 Early Re-appropriation Form

10/16/25

Date

From the Director of Planning to the Director of Financial Administration

Account where the amount is located:

Fund	F.1115 Economic Dev.	Spend Category	Capital Outlay - Various
Cost Center	Planning & Redevelopment	Project	
Program	Gateway Public Art	Amount to move from FY2025 to FY2026	\$ 300,000.00

Account where the amount is located:

Fund	F.1115 Economic Dev	Spend Category	Capital Outlay - Various
Cost Center	Planning & Redevelopment	Project	
Program	Gateway Public Art	Amount to move from FY2025 to FY2026	

Total Re-appropriation Request: \$ 300,000.00

This early re-appropriation is being requested because

- ☐ An approved construction project needs to commence before November re-appropriations are available
- ☐ Ongoing grant funding is required before November re-appropriations are available
- ☐ An on-going construction project requires continuous funding without payment interruption
- ☒ Other

Additional detailed description of re-appropriation request is required for all above choices:

Re-Appropriation is Capital Outlay for Gateway Public Art part of the Public Art Plan

PLEASE SUBMIT THIS FORM BY SAVING IT TO YOUR COMPUTER ('SAVE AS') AND THEN ATTACHING IT TO AN EMAIL (email to: Tyler.Harris@SarasotaFL.Gov)

Please email your completed form to the Finance Department via the Budget Manager who will review it for appropriateness, and will then transmit it to the Director of Finance. You will be contacted directly when a decision has been made regarding eligibility for early re-appropriation of funds.

For questions about the early re-appropriations process, or about submitting this form, please contact Budget Manager Tyler Harris at Tyler.Harris@SarasotaFL.Gov.



Interoffice Memorandum

To: City Commission

Thru: David Bullock, Interim City Manager

From: Steven Cover, Planning Director

Date: October 17, 2025

Subject: Request for Re-Appropriation from FY-2025 to FY-2026

The Public Art Program requests the below reappropriations for projects that were approved in FY25 (and prior fiscal years) as well as maintenance projects that were initiated in FY 25.

Account Description	Fund	Cost Center	Spend	Program	Budget Amount
Amaryllis Park Place II Mural (approved by PAC 8/2025– funds split between 2 programs)	F.1113 Public Art Fund	Public Art	Special Services	PPGR. 10413 Attainable Housing Public Art	\$15,000.00
Major Complexus Repairs due to Hurricane Milton/ fallen tree damage	F.1113 Public Art Fund	Public Art	Public Art Maintenance	Public Art Maintenance	\$40,000.00
Amaryllis Park Place II Mural (approved by PAC 8/2025 – funds split between 2 programs)	F.1113 Public Art Fund	Public Art	Special Services	PPGR. 10403 Community Art	\$15,000.00
Arlington Park Lifeguard Headquarters Mural (approved by PAC 8/2025)	F.1113 Public Art Fund	Public Art	Special Services	PPGR. 10403 Community Art	\$40,000.00 -ajd. For PO rollover \$2,600
North Water Tower Park Mural (approved by PAC 8/2025)	F.1113 Public Art Fund	Public Art	Special Services	PPGR. 10403 Community Art	\$3,000 ajd. For PO rollover \$750
Sarasota School of Arts and Sciences Mural – Phase 2 (Approved by PAC 8/2025)	F.1113 Public Art Fund	Public Art	Special Services	PPGR. 10403 Community Art	\$15,500 -ajd. For PO rollover \$0
10 th and Osprey Townhomes Mural (Approved by PAC 5/2025)	F.1113 Public Art Fund	Public Art	Special Services	PPGR. 10403 Community Art	\$55,000
Ringling College Projection Mapping Event Expenses (Approved by PAC 5/2025)	F.1113 Public Art Fund	Public Art	Special Services	PPGR. 10403 Community Art	\$5,000
Dr. Eugenie Clark Statue (Approved by PAC 2/2024) – Shipping and Installation	F.1113 Public Art Fund	Public Art	Special Services	PPGR. 10403 Community Art	\$20,000
Installation and lighting for prospective Payne Park MURT Jorge Blanco	F.1113 Public Art Fund	Public Art	Special Services	PPGR. 10403 Community Art	\$7,500

Sculpture donation (Approved by PAC 2/2025)					
Art in Public Places Program (Approved by PAC 8/2024)	F.1113 Public Art Fund	Public Art	Special Services	PPGR. 10403 Community Art	\$60,000
Payne Park Tennis Center Sculpture (Approved by PAC 8/225)	F.1113 Public Art Fund	Public Art	Capital-Art Work	PPGR. 10403 Community Art	\$30,000
Camera (Purchase during FY 25 failed due to website error.)	F.1113 Public Art Fund	Public Art	Promotional Activities	PPGR. 10403 Community Art	\$1,000



Interoffice Memorandum

Date: October 24, 2025

To: Kelly Strickland, Finance Director

Thru: Verne Hall, Utilities Director *VH*

From: Mark Nicholas, General Manager Utilities Administration *MN*

Subject: Reappropriation Request

The Utilities Department Wastewater Treatment Facility is requesting to reappropriate \$454,311 from Fiscal Year 2025 into Fiscal Year 2026. The Wastewater Treatment Facility initially budgeted \$400,000 for a crane truck; however, the initial quote came in higher than the budgeted amount. Later in the fiscal year dollars became available due to other vehicle quotes and purchases coming in lower than anticipated. During Fiscal Year 2026 the Wastewater Treatment Facility will obtain new quotes and proceed with the purchase of a new crane truck.