



Notice of Public Meeting

Notice is hereby given that a Downtown Master Plan Update Ad-Hoc Committee meeting will be held on **March 31, 2026, at 5:30 p.m. in Commission Chambers, 1565 1st Street Sarasota, Florida 34236.**

If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.



AGENDA

Downtown Master Plan Update Ad-Hoc Committee

March 31, 2026 – 5:30 P.M. – 7:00 P.M.

City Hall Commission Chambers
1565 1st Street, Sarasota, FL 34236

- I. Call Meeting to Order and Roll Call
 - Pledge of Allegiance
 - Pledge of Conduct

We may disagree, but we will be respectful of one another. We will direct all comments to issues. We will not engage in personal attacks.

- II. Changes to the Order of the Day *(No Public Comment for this Item)*
- III. Approval of December 8, 2025, Summary Meeting Minutes *(No Public Comment for this Item)*
- IV. Public Comment *(Public input for agenda and non-agenda items only accepted during this time. Limited to 3 minutes per person for a total of 15 minutes. Questions and answers are not permitted by the Committee during this period. A "Request to Speak Form" must be submitted prior to speaking.)*
- V. Discussions *(No Public Comment for this Item)*
 - A. Procurement Overview, Instructions, and Next Steps
Estimated Time Allocation: 10 Minutes
 1. Overview of the ITN process and current status
 2. Instructions to the Ad-Hoc Committee for consultant presentations and Q&A
 3. Next steps in the selection process
 - B. Presentations by Short-Listed Consultants and Q&A
Estimated Time Allocation: 60 Minutes
- VI. New Business *(No Public Comment for this Item)*
Estimated Time Allocation: 5 Minutes
- VII. Potential Topics for Next Meeting *(No Public Comment for this Item)*
Estimated Time Allocation: 5 Minutes
- VIII. Adjournment



Notice to the Public

The City of Sarasota is committed to providing qualified disabled individuals an opportunity to participate in meetings of the City Commission.

The City of Sarasota prohibits discrimination in all services, programs, or activities on the basis of race, color, national origin, age, disability, sex or gender, marital or familial status, religion, sexual orientation, veteran status, or genetic information. Persons with disabilities who require assistance or alternative means for communication of program information such as Braille, large print, audiotope, etc., should contact: The City of Sarasota ADA Coordinator, Jake Brown, at (941) 263-6299 or by email at adacoordinator@sarasotafl.gov.

In accordance with the Americans with Disabilities Act of 1990 and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in a meeting should contact the ADA Coordinator at (941) 263-6299 at least two business days prior to the date of the meeting as to the nature of the auxiliary aids and/or service necessary.

Every effort will be made to provide such aid or service to the extent that they are reasonable, do not result in undue financial or administrative burden, and do not alter the fundamental nature of the meeting. Consideration will be given to the individual's preferred aid or service. However, alternatives may be provided if in the City's determination such alternatives provide an effective means of communication. For the benefit of individuals utilizing hearing aids with a T-coil, the City Commission Chambers and SRQ Media Studio are outfitted with a Hearing Induction Loop for enhanced hearing assistance.

Proceedings will be electronically recorded. Should an individual feel that a verbatim transcription of the proceedings may later be needed, said individual has the burden and expense of arranging for same. Copies of the electronic recording may be purchased from the Office of the City Auditor and Clerk.

Shayla Griggs
City Auditor and Clerk