



**LEGAL NOTICE TO BE POSTED  
FOR 10 DAYS CALENDAR**

**DATE POSTED:** 5.21.26 **BY :** NS

**City of Sarasota**  
Code Compliance Division  
1575 2nd Street  
3rd Floor  
Sarasota, FL 34236  
Phone: (941) 263-6417

**NOTICE OF VIOLATION**

Crystal Brooks LCSW  
North Star Counseling and Wellness LLC  
3800 S Tamiami Trl #209  
Sarasota, FL 34239

**Date:** 4/15/2026  
**Case No.** 2026-00892

**Summary:**

Our Inspection of: **Crystal Brooks LCSW at North Star Counseling and Wellness LLC at 3800 S Tamiami Trl #209**

Details of the alleged violation appear in this Notice of Violation. If you have any questions about the violation(s) cited or this notice, contact the Local Business Tax Division at 941-263-6469.

**To avoid a hearing with the Special Magistrate, and the possible imposition of fines against you and your property, you must correct these violations within 3 day(s) from receipt of this notice and call the Local Business Tax Specialist at 941-263-6469 so compliance can be verified.**

Please read this entire Notice. It includes important information about your rights and responsibilities, and instructions on how to avoid incurring fines, and how to attend a code hearing to contest the alleged violation(s).

Si usted necesita ayuda con entender esta carta, por favor llame 941-263-6469.

Dear Professional,

The Mayor and the City Commission are greatly concerned about the need to keep all houses and properties located within the City of Sarasota, Florida, in a safe, sanitary and useable condition. To promote these goals, on-site inspections are performed regularly by City Inspectors. These inspections are performed in the interest of the safety and public welfare of all citizens. This program has resulted in an inspection of the business referenced in this Notice of Violation.

YOU ARE HEREBY NOTIFIED that Case No. 2026-00892 has been issued on the business described below:

**Business Name:** Crystal Brooks LCSW at North Star Counseling and Wellness LLC

**Business Location:** 3800 S Tamiami Trl #209

As a result of the inspection of the above referenced business conducted on 04/15/2026 the City contends that the business is in violation of the provisions of the following code section(s):

Violation Listings:		Number of Violations Listed: 1
Violation Number	Violation Date	Violation(s):
001	4/15/2026	<p><u>City Code 19-2(a) Issuance; when due and payable; when one-half tax may be paid; delinquency penalty; zoning inspection fee.</u></p> <p>All local business taxes required by this chapter, other provisions of this Code, and other ordinances of the city, unless otherwise specifically provided, shall be sold by the building director beginning July 1 of each year, are due and payable on or before September 30 of each year, and expire on September 30 of the succeeding year. If September 30 falls on a weekend or holiday, the tax is due and payable on or before the first working day following September 30. Any business which shall begin between April 1 and September 30 may secure a local business tax receipt of one-half (½) of the amount provided. Local business tax receipts that are not renewed when due and payable are delinquent and subject to a delinquency penalty of up to ten (10) percent for the month of October, plus an additional five (5) percent penalty for each subsequent month of delinquency until paid. However, the total delinquency penalty may not exceed twenty-five (25) percent of the local business tax for the delinquent establishment.</p> <p style="text-align: right;">Infraction: Failure to renew professional business tax receipt by October 1, 2025.</p> <p style="text-align: right;">Corrective Action: All licensed professionals in the City of Sarasota must maintain a current local business tax receipt. The renewal notice attached must be paid within three (3) calendar days. Secure the City of Sarasota Local Business Tax Receipt in compliance with the City's renewal process. Contact the local business tax office at 941-263-6469 for additional information.</p> <p>Steps for corrective action include:  1) Submit payment to the City of Sarasota Local Business Tax Division.</p>

The alleged violation(s) **shall be corrected within 3 days** from receipt of this Notice of Violation. If any of the alleged violation(s) continue(s) beyond that number of days, a hearing will be set in front of the Special Magistrate, and fines and costs could be imposed against you and your property if you are found to be in violation.

It is your responsibility to contact the Local Business Tax Specialist at 941-263-6469 when all violations have been corrected and the business has been brought into compliance. Contact the Local Business Tax Specialist as soon as you have corrected the violation(s) in order to negate the need for a hearing and the possible imposition of costs and/or fines against you. If you correct the violation(s) within the stated time and the Local Business Tax Specialist has verified that the business is in compliance, there will be no hearing and no fines or costs imposed, **except for repeat violations.**

Failure to correct the alleged violation(s), will result in the City scheduling a hearing to allow the Special Magistrate to hear the case and to enter an Order imposing the fines and costs which have accrued if a violation is found. You will receive a notice by certified mail regarding the specific date and time of the administrative hearing. You must attend the hearing, present evidence, and testify to any mitigating circumstances regarding the alleged violation. You will be

liable for the costs imposed by the Special Magistrate which include costs of the investigation, prosecution and the administrative hearing should you be found guilty of the violation(s) by the Magistrate. You shall also be responsible for a one percent (1%) fee for all fines paid to fund certification and training programs.

All fines and costs imposed by the Special Magistrate's Order shall be recorded as a lien against all personal and real property of the business and shall bear interest at the maximum rate allowed by law.

If you have any questions regarding the notice or the violations, please contact the Local Business Tax Division at 941-263-6469 between 8:00 a.m. and 5:00 p.m., Monday through Friday, or address correspondence to City of Sarasota Local Business Tax Division, 1575 2nd Street, Sarasota, Florida 34236. Please indicate the case number and business name on all correspondence.

Dated this 15th day of April, 2026.



Diane Kennedy  
Code Compliance Manager



Henry Gaddy  
Inspector  
(941) 263-6518

cc: Case File

I do hereby certify that this Notice of Violation has been furnished by certified mail, hand delivery or posting to Crystal Brooks LCSW on this 15th day of April, 2026.



Henry Gaddy